



## School District of the City of Iron Mountain

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Superintendent  
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### Teacher and School Support Staff COVID-19 Grant Information:

As you have probably heard by now, the State has approved the Teacher and School Support COVID-19 Grant. The grant authorizes a stipend of \$500 for eligible classroom teachers and a \$250 stipend for eligible school support staff per the Michigan Department of Treasury guidelines.

- By Monday, November 9, 2020, an email and/or automated call went out to all staff. This communication provided notice that the eligible classroom teachers and school support staff have been identified and were provided Form 5734. The communication also provided staff an opportunity to appeal eligibility status or the FTE calculation by December 4, 2020.
  - *The Form 5734 must be received by Central Office by 3:00 pm, on Friday, December 4, 2020.*

**NOTICE** - If you do not receive an email or phone call notifying you that you are an eligible employee according to the Department of Treasury guidelines, and were not given Form 5734, you are not on the eligibility list. If you feel you are an eligible employee or feel your FTE is not accurate, then please email Superintendent Jerry Sardina at [sardinaj@imschools.org](mailto:sardinaj@imschools.org). Your email must state the reason you are appealing your eligibility status or FTE calculation. Your appeal must be emailed and received by 3:00 pm, on Friday, December 4, 2020.

Respectfully,

Jerry Sardina  
Superintendent