

**IRON MOUNTAIN HIGH SCHOOL
SCHEDULE CHANGE FORM**

Procedure to Follow:

1. See counselor about change	
2. Obtain teacher approval	
3. Obtain parental approval	
4. Have counselor sign & complete	

Student: _____ Grade: _____

Student ID: _____

Counselor Signature: _____

Effective Date of Change: _____

Do not report to new classes until STEP 4 has been completed

Present Schedule	Proposed Schedule	TEACHER APPROVAL	
		Present Teacher	Proposed Teacher
1			
2			
3			
4			
5			
6			
7			

Signature (Parent/Guardian): _____

Date: _____

email to: petruschs@imschools.org

DEADLINE FOR CHANGE IS 10 DAYS AFTER THE START OF CURRENT SEMESTER